



Quality, Health, Safety, Environment and Facilities Manager

Location: Swansea Full time-permanent, Monday-Friday

Excellent Salary plus share options and pension

Smile Plastics is leading the way in recycled surface material innovation. We produce incredible decorative panels, products and furniture from 100% recycled and recyclable plastics.

Launched in 2015, we are one of the global leading suppliers of sustainable plastics surfaces and products for commercial fit outs, priding ourselves on excellent craftsmanship and design as well as sustainability. We enjoy a growing list of high-end and repeat customers within interior design, furniture design, product design and architectural disciplines. The demand and market for our product is huge and we are looking to radically expand our operations to capture the global market and deliver our mission of making the most beautiful sustainable materials in the world, whilst encouraging us all to value plastics and eliminate waste.

Environmental sustainability is at the heart of Smile Plastics' mission and is a core value. You will lead our environmental agenda ensuring it underpins every business decision, from material sourcing right the way through to our recycling and buy back schemes for our customers. In addition, you will create a positive safety and quality culture across the business whilst ensuring compliance with legislation and best practice. By developing the QHSE strategy, policy and processes you will support the various teams in their implementation.

On the facilities side you will oversee and maintain our two premises during a period of high growth and change. You will ensure that the premises are secure and well optimised to meet business and employee needs, as well as managing the utilities, maintenance and service contracts.

This role will suit you if you have QHSE experience and ideally facilities management also. You'll have worked in a growing SME manufacturing environment, where you'll have been used to a multi-faceted position. You'll be innovative, analytical, abreast of key trends and be able to manage the needs of multiple stakeholders in a rapidly changing environment.



Main Responsibilities:

- Define, shape and implement our QHSE strategy & vision, ensuring compliance in all areas
- Review, develop and deliver the safety, health and environmental strategy
- Work with managers to continually improve the safety, health and environment deliverables.
- Drive continuous improvement & lead the maintenance of our ISO 9001 and ISO14001 accreditations
- Develop and maintain the Business Continuity Plan
- Ensure rigorous risk assessment and accident management systems are in place in order to eliminate and reduce risk
- Monitor, evaluate and review existing, new and upcoming Health and Safety legislation and ensure the business has systems, policies and practices in place to meet legal compliance
- Act as a role model for QHSE best practice, advising and guiding the business and the Board on all aspects of regulatory and legislative compliance
- Undertake and provide advice on key tasks to assist in the development, management, implementation and monitoring of the Quality, Health, Safety and Environmental Management Systems
- Lead the agenda to reduce our environmental impact, delivering best practice in sustainability.
- Oversee all aspects of facilities management including fire and security systems, utilities, buildings maintenance and the maintenance of handling equipment
- Skills and Experience Required:
- Recent demonstrable experience in Quality, Health, Safety and Environmental within a manufacturing SME environment.
- Relevant supporting HSE qualifications. A NEBOSH Diploma in Health & Safety or equivalent as a minimum is desirable
- Proven experience in running an ISO 9001 and 14001 management system is essential.
- Proven ability in communicating, influencing and engaging with key stakeholders across the business
- Great attention to detail with an analytical eye enabling you to gather and analyse key QHSE related information
- Excellent organisation, prioritisation and time management skills to be able to manage multiple projects and deliverables
- Strong ICT skills, and a sound ability to work with the MS Office suite
- Experience of facilities management highly desirable
- A passion for sustainability and the environment is highly advantageous



We offer:

- Share option scheme (EMI scheme)
- Excellent competitive salary
- 21 days holiday a year + bank holidays
- Company contributed pension
- An opportunity to be part of a fast growing, dynamic business with a triple bottom line, supporting our journey to a more sustainable future
- Development opportunities including international travel
- Flexible working

You may work as a Health and Safety Manager, Health, Safety and Environment Manager, Head of Health, Safety and Environment, Health, Safety and Facilities Management or similar.

Benefits:

- Casual dress
- Profit sharing