



Supply Chain and Production Planning Manager

Location: Swansea Full time-permanent, Monday-Friday

Excellent Salary plus share options and pension

Smile Plastics is leading the way in recycled surface material innovation. We produce incredible decorative panels, products and furniture from 100% recycled and recyclable plastics. .

Launched in 2015, we are one of the global leading suppliers of sustainable plastics surfaces and products for commercial fit outs, priding ourselves on excellent craftsmanship and design as well as sustainability. We enjoy a growing list of high- end and repeat customers within interior design, furniture design, product design and architectural disciplines. The demand and market for our product is huge and we are looking to radically expand the business to capture a bigger slice of the global market and deliver our mission of making the most beautiful sustainable materials in the world, whilst encouraging us all to value plastics and eliminate waste.

Reporting to the Head of Manufacturing and Fulfilment, this new role will be pivotal in sourcing and optimising inventory, and plan production and fabrication schedules to drive the required efficiency and output.

Over the next two years our production output will quadruple, requiring a highly organised and efficient planner to take the reins to support the additional demands in planning and supply chain management. This person will also manage a small team of raw material handlers to prepare raw material blends for the production process. We may be starting small now – but we have big plans.

To join us in this new opportunity, you'll have demonstrable supply chain planning and production scheduling experience within a manufacturing environment, SME or fast-growing business. You'll be flexible, proactive and a highly creative and critical thinker.



Principal duties include:

- Managing the supply chain of all required inventory for the successful running of the business, ensuring adequate stock levels from raw materials to PPE are kept in place at all times.
- Identifying potential supply partners for raw materials, and securing supply contracts that meet our short, medium term and longer -term strategic needs.
- Ensuring performance metrics, procedures, processes and systems relating to supply chain, raw materials preparation and production planning are developed, implemented and of a quality that delivers against our business requirements. This includes facilitating and then maintaining an accurate and robust inventory management and ERP system.
- Owning the demand and forecast planning process across all customers and variants.
- Liaising across teams to understand internal and external needs, and working with them to ensure that orders are delivered on time and operational efficiency is maximised
- Planning, preparing and communicating schedules across raw materials preparation, production and fabrication areas with full regard to time, cost, quality and customer need.
- Managing a long-range plan to enable comprehensive and realistic forecasting for materials and production in order to meet all programme demand.
- Leading, coaching and developing a team of Materials Controllers/Handlers to ensure that raw material blends are made up to meet production needs, and that returned plastics are granulated and reintroduced into our raw materials system.
- Working with the quality team to ensure strict quality control measures for all input materials.
- Identify and analyse the impact of risks, challenges and opportunities that can affect the delivery schedule, escalating in a timely manner to the Head of Manufacturing and the Customer Service team.
- Promoting operational excellence, driving actions aimed at continuous process improvement.
- Preparing, monitoring and communicating of KPIs for the Head of Manufacturing/ Board.

As well as the experience outlined above, you'll also have the following:

- Excellent knowledge of production and inventory management tools and systems, with the knowledge and confidence to be able to implement these systems for the business
- Highly organised with the ability to multi-task and deliver to deadlines
- Excellent communication skills and able to communicate at all levels
- Team player with strong relationship building skills, you'll be able to influence at various levels
- Strong problem-solving and analytical skills
- Previous experience of managing people highly desirable
- Experience within plastics/building/furniture/fabrication industry or engineering is an advantage
- Strong ICT skills including in the MS Office suite, especially MS Excel to manage data



We offer:

- Share option scheme (EMI scheme)
- Excellent competitive salary
- 21 days holiday a year + bank holidays
- Company contributed pension
- Development opportunities including international travel
- Flexible working
- An opportunity to be part of a fast growing, dynamic business with a triple bottom line, supporting our journey to a more sustainable future

We'd love to hear from you if you think you can make a difference in this role.

Benefits:

- Company pension
- Profit sharing

Apply through [Indeed.com](https://www.indeed.com)